

SUPPLEMENTAL/ BID BULLETIN

Republic of the Philippines
Calamba Water District
Lakeview Subd, Halang, Calamba City
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ADDENDUM NO. 1

17 March 2023

AMENDMENTS TO BIDDING DOCUMENTS

Under SECTION I. Invitation to Bid-Paragraph 5,7,9, SECTION VI. Schedule of Requirements, SECTION VII. Technical Specifications-Minimum Requirements, letter F, Scope of Works Paragraph C and D, thereof should be read as follows:

I. SECTION I. Invitation to Bid-Paragraph 5,7,9

Item no:	Description	QTY.	Unit Cost	Total Cost
1	Inclusive: Entrance fee and use of amenities as follows: Rooms for Accommodation of guest participants (inclusive of Buffet Breakfast, Packed AM Snacks, Buffet Lunch, Packed PM Snacks, Buffet Dinner)	1 lot		850,000.00
	Additional meal for the 2nd day (Buffet Breakfast, Packed AM Snacks, Buffet Lunch, Packed PM Snacks, Buffet Dinner)	1 lot		308,160.00
	Additional Beverages	1 lot		43,000.00
	Team Building Facilitators	1 lot		63,360.00
2	Socials and Fellowship Night inclusive: Exclusive Dinner inside the Function Hall Seven (7) Lechon Baboy Use of technical Equipment, Sound System and Microphone Use of Water Dispenser Three (3) hours Mobile bar Lights and Sounds Assorted Chips 576 can of assorted beverages Grazing tables	1 lot		250,000.00
	Use of facilities: Banana Boat, Super Slide, Sky Bicycle, Hamster, Giant Swing Duo,	1 lot		203,070.00

	Superman Zipline, Zipline , Canoe, Kayak, Floating Playground, Waterbike Single, Waterbike Duo), Billiards and, Table Tennis, Basketball - Daytime			
	Multi-Purpose Hall	1 lot		30,000.00
3	Full band and Program Host	1 lot		60,000.00
	Dri-Fit T-shirt with collar and print of CWD logo (front) (high performance, microfiber polyester fabric) Assorted Colors: Red, Blue, White, Yellow, Orange, Green, Pink, Violet)	315 pax	550.00/pax	126,000.00
4	Wellness and Hygiene Kit Draw String Back Pack Bag (14x16 inches 34x40 cm) (Assorted Colors: Red, Blue, White, Yellow, Orange, Green, Pink, Violet) 1 bath towel L 140 cm x W 70 cm (absorbent, 100%cotton) (Assorted Colors: Red, Blue, White, Yellow, Orange, Green, Pink, Violet) 1 antibacterial soap 135g 1 bottle Shampoo with Conditioner 90ml 1 spray bottle of Alcohol 300ml 1 foldable umbrella with CWD Logo only	315 pax	900.00/pax	283,500.00
	Transportation Buses and parking fee (2 days)	6 buses		230,000.00
	Transportation and Resort Insurance	1 lot		30,000.00
	Documentation/Photoprinting/Videographer (with 100 pcs printed photos)	1 lot		40,000.00
	Tarpaulins			
	Size 2.5 ft x 3 ft	6	500.00	3,000.00
	Size 10 ft x 8 ft	1	2,000.00	2,000.00
	Size 3 ft x 5 ft	1	1,000.00	1,000.00
	Miscellaneous Expenses	1 lot		23,190.22
	Total Amount for Bidding			2,546,280.22

5. A complete set of Bidding Documents may be acquired by interested Bidders on **March 11, 2023 up to 10:00am of March 30, 2023** from the given address and website(s) below [and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos Only (Php 5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees **in person, by facsimile, or through electronic means**.
7. Bids must be duly received by the BAC Secretariat through **manual submission at 5th Floor of CWD Admin Building, Lakeview Subdivision, Barangay Halang, Calamba City**, on or before **10:00am of March 30, 2023**. Late bids shall not be accepted.
9. Bid opening shall be on **March 30, 2023, 10:00am** at the **5th Floor of CWD Admin Building, Lakeview Subdivision, Barangay Halang, Calamba City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

II. SECTION VI. Schedule of Requirements

Item Number	Description	Quantity	Delivered, Weeks/Months
	Supply of Services of an Event Organizer for CWD Team Building and Mid-Year Activity for CY 2023 including the following;		
Item no:	Description	QTY.	
1	Inclusives: Entrance fee and use of amenities as follows: Rooms for Accomodation of guest participants (inclusive of Buffet Breakfast, Packed AM Snacks, Buffet Lunch, Packed PM Snacks, Buffet Dinner)	1 lot	April 20 and 21, 2023 upon receipt of Purchase Order
	Additional meal for the 2nd day (Buffet Breakfast, Packed AM Snacks, Buffet Lunch, Packed PM Snacks, Buffet Dinner)	1 lot	
	Additional Beverages	1 lot	
	Team Building Facilitators	1 lot	
2	Socials and Fellowship Night Inclusives: Exclusive Dinner inside the Function Hall Seven (7) Lechon Baboy Use of technical Equipment, Sound System and Microphone Use of Water Dispenser Three (3) hours Mobile bar Lights and Sounds Assorted Chips 576 can of assorted beverages Grazing tables	1 lot	

	Use of facilities:	
	Banana Boat, Super Slide, Sky Bicycle, Hamster Wheel, Giant Swing Duo , Superman Zipline, Zipline, Canoe, Kayak, Floating Playground, Waterbike Single, Waterbike Duo), Billiards and ,Table Tennis, Basketball - Daytime	1 lot
	Multi Purpose Hall	1 lot
3	Full band and Program Host	1 lot
	Dri-Fit Tshirt with collar and print of CWD logo (front) (high performance, microfiber polyester fabric) Assorted Colors : Red, Blue, White, Yellow, Orange,Green, Pink, Violet)	315 pax
4	Wellness and Hygiene Kit Draw String Back Pack Bag (14x16 inches 34x40 cm) (Assorted Colors : Red, Blue, White, Yellow, Orange,Green, Pink, Violet) 1 bath towel L 140 cm x W 70 cm (absorbent, 100%cotton) (Assorted Colors : Red, Blue, White, Yellow, Orange,Green, Pink, Violet) 1 antibacterial soap 135g 1 bottle Shampoo with Conditioner 90ml 1 spray bottle of Alcohol 300ml 1 foldable umbrella with CWD Logo only	315 pax
	Transportation Buses and parking fee (2 days)	6 buses
	Transportation and Resort Insurance	1 lot
	Documentation/Photoprinting/Videographer (with 100 pcs printed photos)	1 lot
	Tarpaulins Size 2.5 ft x 3 ft	6
	Size 10 ft x 8 ft	1
	Size 3 ft x 5 ft	1
	Miscellaneous Expenses	1 lot

III. SECTION VII. Technical Specifications-Minimum Requirements, letter F, Scope of Works Paragraph C and D.

The Calamba Water District (CWD) is in need of a local events management service provider specializing in handling big corporate events and social functions that will organize the CWD Team Building and Mid-Year Activity scheduled on April 20 & 21, 2023 (Overnight)

I. Minimum Requirements

- f. Preferably within the Laguna Area

II. Scopes of Works

DATE: April 20 and 21, 2023 (One batch only)

Time: Expected time of Departure at CWD Main Office	4/20/23 (ETD) 5:00 am
Expected time of Arrival at the Venue	(ETA) 6:30 a.m
Expected time of Departure at the Venue	4/21/23 (ETD) 1:30 p.m
Expected time of Arrival at CWD Main Office	(ETA) 3:00 p.m

C. Accommodations

The events coordinator shall provide clean, cozy and airconditioned room accommodation for all the participants during their overnight stay, venue for the program and the recreational area for the teambuilding event and midyear activity

D. Venue

The venue must be appropriate for teambuilding activities and could cater large group of guests

Spacious parking area

Safe place for outing with amenities fit for teambuilding activities

Well maintained room accommodation with airconditioned units

Clean and Pleasant surroundings

Safe and accessible venue for events

Can provide pleasant and sufficient meals for the whole event for all the participants

For guidance and information of all concerned.


EDWIN L. CARTAGO
BAC Chairperson

Received by: _____

Date: _____

Supply of Services of an Event Organizer for CWD Team Building and Mid-Year Activity for CY 2023 (CWD 14-2023)